



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

5720
PERS 00J6/20200562
August 4, 2020

Mr. Zachary Hill
MRMB Law
400 West Capitol Suite 1900
Little Rock, AR 72201

Dear Mr. Hill:

SUBJECT: YOUR FREEDOM OF INFORMATION ACT (FOIA) REQUEST

This is in response to your Freedom of Information Act (FOIA) request of August 3, 2020. You seek Navy Official Military Personnel File (OMPF) information from April 16, 2019 to present for James Keith Cole with a date of birth of December 22, 1967. This command received your request on August 4, 2020. Your FOIA request number is 2020-010808 and FOIA correspondence file number is 20200562.

Our Navy Personnel Data (NPDB) and Electronic Military Personnel Records System (EMPRS) were searched for an OMPF pertaining to James Keith Cole based on the identifying information contained in your request. Regretfully, we were unable to locate a record responsive to your request at this command.

I am the official responsible for this "No Records" response. You have the right to an appeal. It must be received within 90 calendar days from the date of this letter. Please provide a letter requesting an appeal, with a copy of your initial request and a copy of the No Record response letter, in an envelope marked "Freedom of Information Act Appeal." You are encouraged (though not required) to provide an explanation why you believe our search of records was inadequate. Also, please provide a copy of your appeal letter to us at Bureau of Naval Personnel, PERS Code 00J6, 5720 Integrity Drive, Millington, TN 38055.

There are two ways to file an appeal—through FOIAonline or by mail.

1. Through FOIAonline. This will work only if you set up an account on FOIAonline before you make the request that you would like to appeal. To set up an account, go to FOIAonline (this is a website that will appear as the top

5720
PERS 00J6/20200562
August 4, 2020

hit if you search the internet for "FOIAonline"), click "Create Account" (a link located within the blue banner at the top in the upper right corner), enter your data into the field that subsequently appears, and click "Save" (at the bottom left of the screen). With your account thereby created, you will have the power to file an appeal on FOIAonline to any request you file on FOIAonline thereafter. To do so, locate your request (enter a keyword or the request tracking number in the "Search for" field on the "Search" tab), click on it, then the "Create Appeal" tab in the left-hand column. Complete the subsequent field, click "Save," and FOIAonline will submit your appeal.

2. By mail. Address your appeal to:

The Judge Advocate General (Code 14)
1322 Patterson Avenue SE, Suite
3000, Washington Navy Yard, DC
20374-5066

[Note: the preceding address is the default address. Alternatively, it may be sent to the Department of the Navy General Counsel if appropriate (the Office of the General Counsel generally handles issues outside of those of the uniformed service). That address is as follows:

Department of the Navy,
Office of the General Counsel,
1000 Navy Pentagon, Room 5A532
Washington, DC 20350-1000]

If you have any questions, please contact me at david.german@navy.mil or (901) 874-3165. You may also contact the DON FOIA Public Liaison, Christopher Julka, at christopher.a.julka@navy.mil, (703)697-0031. In addition, the Office of Government Information Services (OGIS) provides a voluntary mediation process for resolving disputes between

5720
PERS 00J6/20200562
August 4, 2020

persons making FOIA requests and the Department of the Navy
(DON). For more information, go to
<https://www.archives.gov/ogis/about-ogis/contact-information>.

Sincerely,

David P. German

D. P. GERMAN
FOIA/PA Officer